



## Assistant Music Director Position Description

Albany Pro Musica, the leading choral organization in New York's vibrant Capital Region, seeks an Assistant Music Director for the 2026–2027 season. This position offers the opportunity to work with a dedicated chorus and artistic team while supporting a diverse repertoire of choral music.

Now in its 45<sup>th</sup> season, Albany Pro Musica (APM) is renowned for its distinctive artistic style and mastery of a wide range of musical genres. Critically acclaimed for its performances of intimate a cappella pieces and large-scale choral works alike, APM is led by Opalka Family Artistic Dr. José Daniel Flores-Caraballo and is Chorus-in-Residence at the Troy Savings Bank Music Hall, the University at Albany, and the Mostly Modern Festival. Maestro Flores-Caraballo has led APM since 2014 and has elevated the ensemble through ambitious programming, prestigious national and international collaborations, a renewed commitment to civic and educational engagement, and a bold vision for the future.

### POSITION OVERVIEW

The Assistant Music Director serves as the primary artistic support staff to the Artistic Director in all rehearsals and concerts during the APM season, provides vocal and diction coaching to the chorus as needed, and performs with the chorus, serving as a vocal leader within their choral section. See the Addendum for the 2026-2027 performance and event schedule (subject to change).

- Term: July 1, 2026 – June 30, 2027
- Reports to: José Daniel Flores-Caraballo, Opalka Family Artistic Director
- Compensation: \$4,500-\$6,000 / year depending on experience
- Status: Independent Contractor

### RESPONSIBILITIES

1. Lead chorus warm-ups.
2. Provide vocal and diction coaching to chorus and soloists as needed.
3. Conduct two teaching sessions per season for chorus, with content determined in partnership with the Artistic Director.
4. Conduct sectionals and coordinate with section leaders on riser placements.
5. Conduct rehearsals or performances when Artistic Director is not available.
6. Conduct at performances at the Artistic Director's discretion.
7. Participate in chorus audition process and singer assessments.
8. Participate in all rehearsals, concerts, and special events throughout the season (up to two excused absences per concert cycle permitted).
9. Contribute programming ideas as a member of the Artistic Committee.
10. Assist, as needed, during recording projects. This may include research, singing, coaching, providing feedback, and other related activities.

11. Assist Artistic Director with instrumentation research and review orchestral scores and arrangements for discrepancies, as needed.
12. Assist Artistic Director with research and publishing information during the season repertoire planning process.
13. Meet with the Artistic Director and other APM staff as needed.
14. Meet with Artistic Director for conducting mentoring sessions as needed.
15. Other related duties as assigned by the Artistic Director.

## QUALIFICATIONS

- Bachelor's degree in music; advanced degree preferred.
- Three years or more experience in assisting or directing vocal and/or instrumental ensembles.
- Strong vocal proficiency and musicianship.
- Excellent interpersonal and communication skills.
- Strong attention to detail and ability to work independently.
- Ability to represent APM professionally and in a manner befitting the organization's by-laws and mission.
- Ability to support the Artistic Director and other artistic staff in artistic decisions and other matters relating to the artistic health and growth of the chorus.

## TERMS OF ENGAGEMENT

- This is an independent contractor position.
- Successful completion of an annual background check is required as a condition of service.

## COMPENSATION

- \$4,500-\$6,000 per year, paid in monthly installments

## APPLICATION PROCESS

- Application deadline: Interested candidates should submit their application by April 10, 2026.
- Interview: Zoom or in-person interviews will be held between April 20 – May 1, 2026.
- Finalist audition: The top finalists will be invited to participate in a conducting audition during APM's choral rehearsal on Tuesday, May 12, 2026 between 7:30 and 9:30pm.

## TO APPLY

Please submit the following materials to Emily Sturman, Executive Director, by emailing [emily@albanypromusica.org](mailto:emily@albanypromusica.org):

- Cover letter describing your interest and relevant experience
- Resume or CV
- Video recordings of both a live rehearsal and a live concert performance in which you are conducting a vocal ensemble, both recorded within the past 4 years.
- Candidates who have not previously sung with Albany Pro Musica will be required to complete either a vocal audition with the Artistic Director or submit a third, vocal-audition video.
- Application Deadline: April 10, 2026

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Albany Pro Musica is committed to fostering a diverse, equitable, and inclusive artistic community. We are an equal opportunity employer and do not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, veteran status, marital status, or any other legally protected status. We welcome and encourage applications from candidates of all backgrounds.

For more information about Albany Pro Musica, visit [albanypromusica.org](http://albanypromusica.org).

# Addendum: 2026-2027 Season at a Glance

SCHEDULE SUBJECT TO CHANGE

## OVERVIEW

### Choral Rehearsals:

- Weekly rehearsals on Tuesdays at the University at Albany (7:00–9:30 p.m.)
- At least two extended rehearsals prior to each concert (7:00–10:00 p.m.)
- Orchestra and dress rehearsals at the Troy Savings Bank Music Hall or other regional venues
- Soloist rehearsals and auditions

### Concerts:

- Four subscription series concerts (October, December, March, April/May)
- Mostly Modern Festival (June)
- Special appearances with partner ensembles (July, August)

### Educational Programs:

- Chorus Retreat (Saturday, September 12, 2026)
- High School Choral Festival
- Pro Musica International Choral Festival

### Other Events:

- Spring Gala
- Additional events as mutually agreed

## SERIES CONCERTS

### TITLE TBD

Sunday, October 18, 2026 | 3:00 PM | Troy Savings Bank Music Hall

### AN AMERICAN CHRISTMAS

Sunday, December 13, 2026 | 3:00 PM | Troy Savings Bank Music Hall

### TITLE TBD

Sunday, March 7, 2027 | 3:00 PM | Troy Savings Bank Music Hall

### WHITMAN'S AMERICA

Sunday, May 2, 2027 | 3:00 PM | Troy Savings Bank Music Hall

## ADDITIONAL PERFORMANCES AND PROGRAMS

### PERFORMANCES WITH THE NEW YORK CITY BALLET

July 8-11, 2026 | Saratoga Performing Arts Center

### PERFORMANCE WITH THE PHILADELPHIA ORCHESTRA

Saturday, August 15, 2026 | 7:30PM | Saratoga Performing Arts Center

### STOCKBRIDGE MAIN STREET AT CHRISTMAS – to be confirmed

Saturday, December 5, 2026 | First Congregational Church (Stockbridge, MA)

### HIGH SCHOOL CHORAL FESTIVAL

January or February, 2027 – Date to be confirmed | University at Albany

ANNUAL GALA celebrating the 2026 Dr. Karen R. Hitchcock Award honoree  
Date and Venue to be confirmed

**MOSTLY MODERN FESTIVAL**

June, 2027 – Date to be confirmed | Arthur Zankel Music Center at Skidmore College

**PRO MUSICA INTERNATIONAL CHORAL FESTIVAL**

July 19 – 24, 2027 | Queen's University (Kingston, ON)